

2 Apteans Roller og Ansvar / Aptean Roles and Responsibilities

Rolle / Role	Specifikke Opgaver / Specific Duties
Eksekutiv Sponsor / Executive Sponsor	<ul style="list-style-type: none"> • Deltage i styregruppe-/milepæls møder om tidsplan og risikoreduktion / <i>Participate in steering committee/milestone calls on schedule and risk mitigation</i> • Levere gennemgang af projektstatus på direktionsniveau / <i>Provide executive level review of project status</i>
Projektleder / Project Manager	<ul style="list-style-type: none"> • Repræsenterer det primære kontaktpunkt for alle kunde projekter / <i>Represents the primary point of contact for all customer projects</i> • Leder Apteans projektteam, herunder detaljerede opgavetildelinger, og overvåger projektets fremdrift / <i>Manages Aptean project team, including detailed task assignments, and monitors project progress</i> • Ansvarlig for at løse problemer og eskalere problemer, der ejes af Aptean / <i>Responsible for resolving problems and escalating problems owned by Aptean</i> • Samarbejder med Kundens projektleder for at sikre, at projektet opfylder forretningsbehovene / <i>Works with Customer project manager to ensure the project fulfils business needs</i> • Koordinerer mellem Aptean og Kundens projektleder for at sikre klar kommunikation / <i>Coordinate between Aptean and Customer project manager to ensure communications are clear</i> • Overvåger projektplan og tidsplan, vedligeholder og opdaterer denne gennem hele projektet / <i>Monitor project plan and schedule, maintains and updates throughout the project</i> • Sporer budgettet for Professionelle Ydelser og underretter Kunden om eventuelle risici for budgettet / <i>Tracks Professional Services Budget and notifies Customer of any risks to budget</i> • Sporer projektmilepæle og rapporterer status til Kunden på planlagt basis / <i>Tracks project milestones and reports status to Customer on a scheduled basis</i> • Identifierer, dokumenterer, håndterer og underretter Kunden om potentielle risici, antagelser, problemer og afhængigheder samt leverer anbefalinger til afhjælpning / <i>Identifies, documents, manages, and notifies Customer of potential risks, assumptions, issues and dependencies, and supplies mitigation recommendations</i> • Iværksætter ændringsordrer for alle udvidelser af omfang under implementeringen / <i>Initiates change orders for all increases in scope during the implementation</i> • Eksekverer projektplanen og overvåger fremdriften i forhold til planen / <i>Executes project plan and monitors progress against the plan</i> • Leder ugentlige projektstatusmøder i henhold til aftalt tidsplan / <i>Leads weekly project status meetings as per agreed schedule</i> • Overvåger og rapporterer fremdrift i forhold til planen / <i>Monitors and reports progress against plan</i> • Håndterer den nødvendige ressourceplanlægning hos Aptean / <i>Manages the required Aptean resource scheduling</i> • Gennemgår, rapporterer og justerer tilgang for at sikre, at nøgleindikatorer såsom omfang, budget, kvalitet og tid forbliver inden for acceptabel tolerance / <i>Reviews, reports and adjust approach to ensure key performance indicators such as scope, budget, quality, time remaining within acceptable tolerance</i> • Sporer og håndterer risici og problemer mv. / <i>Tracks and manages risks and issues etc.</i> • Koordinerer overgang til support / <i>Co-ordinate transition to support</i>



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Konsulent / Senior Konsulent / Consultant / Senior Consultant	<ul style="list-style-type: none"> • Deltager i kickoff-møde for at forstå Kundens Forretningsprocesser / <i>Attends kick off meeting to understand Customer Business Processes</i> • Afholder workshops om Forretningsprocesser med Kunden for at bistå med udformningen af applikationen til understøttelse af forretningsprocesserne / <i>Conducts Business Process workshops with Customer to assist with the design of the application to support the business processes</i> • Vejleder Kerne teamet gennem opsætning og konfiguration af kernesystemet / <i>Guides the Core team through the setup and configuration of the core system</i> • Leverer træning / <i>Delivers training</i> • Yder support og bistand under procestest / <i>Provides support and assistance through process testing</i> • Yder go-live-support ved at bistå kundens Kerne team med systemanvendelse for at opfylde ansvarsområder, afhjælpe almindelige problemer og forankre nye processer / <i>Provide go-live support by assisting the customer Core Team with system usage to fulfil responsibilities, correcting common problems, and reinforcing new processes</i> • Deltager i og bidrager til ugentlige projektstatusmøder / <i>Attends and feeds into weekly project status meetings</i> • Eksekverer overgang til support / <i>Executes transition to support</i>
Lead Engineer	<ul style="list-style-type: none"> • Deltager i kickoff-møde for at forstå Kundens Forretningsprocesser / <i>Attends kick off meeting to understand Customer Business Processes</i> • Afholder workshops om funktionelle og ikke-funktionelle integrationer med Kunden for at bistå med udformningen af komponenten / <i>Conducts integration functional and non-functional workshops with Customer to assist with the design of the component</i> • Skaber den nødvendige kode til at levere integrationskomponent(er) i overensstemmelse med det aftalte design. Skaber den nødvendige testramme til at gennemføre enhedstest / <i>Creates the code required to deliver the integration component(s) in line with the agreed design. Creates the any test harness required to progress unit testing</i> • Leverer komponenten og demonstrerer dens funktionalitet i overensstemmelse med det aftalte design / <i>Delivers the component and demonstrates its functionality in line with the agreed design</i> • Yder support og bistand gennem test / <i>Provides support and assistance through testing</i> • Yder support og bistand gennem go-live / <i>Provides support and assistance through go-live</i> • Yder go-live-support ved at bistå kundens Kerne team med systemanvendelse for at sikre en vellykket afslutning af garantiperioden / <i>Provide go-live support by assisting the customer Core Team with system usage to ensure successful warranty conclusion</i> • Deltager i og bidrager til ugentlige projektstatusmøder / <i>Attends and feeds into weekly project status meetings</i> • Eksekverer overgang til support / <i>Executes transition to support</i>
Manager/Direktør for Professionelle Ydelser / Professional Services Manager/Director	<ul style="list-style-type: none"> • Ansvarlig for den overordnede direktionale ledelse af projektet / <i>Responsible for overall executive management of project</i>

